

## Program Intern (Unpaid) – Girls Inc. of San Diego County

### Your Opportunity

Girls Inc. of San Diego County (GISD) is seeking an unpaid Program Intern who will inspire girls to be strong, smart and bold. The Program Intern will report to the Program Coordinator, yet after training and job shadowing, work autonomously leading one weekly program class at a sight location in San Diego county.

With your drive to champion girls and their position in society, you will improve the well-being of girls in San Diego by helping them build life skills, inspiring them to go to college and encouraging them to explore the fields of Science, Technology, Engineering and Math (STEM).

### The Ideal Candidate

Your positive attitude, empathy and caring for kids comes through in all you do. You believe in the Girls Inc. mission and that all girls have the right to be confident in themselves and be safe in the world. During all your interactions, you will:

- serve as a positive role model for girls and create a pro-girl environment where all girls are welcome
- mentor girls to make their own positive choices
- lead fun, hands-on lesson plans and activities that deliver on the Girls Inc. experience
- work in partnership with principals, counselors, sight contacts and other individuals who are essential to sustaining an outreach program model
- seek opportunities to learn from the Program Coordinator and deepen your knowledge of the Girls Inc. program model

### Your Responsibilities

- Fully participate in program training and shadowing to onboard and learn about the Girls Inc. experience and ideals
- Commit to lead one program class per week for up to 15 weeks during the Fall 2018 semester
- Prepare for each class beforehand and record attendance afterward; Document outcomes for each program and the end of the semester and record in the GISD database
- Meet weekly with the Program Coordinator in person or via conference call at the discretion of the Program Coordinator to report on successes, barriers and critical issues

### Qualifications

- Matriculated in undergraduate or graduate collegiate program and required to fulfill internship or field hours for academic credit
- Previous experience working or volunteering for mentoring programs or organizations that serve youth populations between the ages of 8 and 18
- Willingness to lead programs in underserved areas with limited resources
- Must participate in a background check before accepting position

This is an unpaid volunteer internship position for Fall Semester 2018. The number of internship hours and the specific work schedule will be determined in cooperation with the candidate. No benefits or expense reimbursement are associated with this position.

To apply, please send your resume and recommendation letter, if available, to [info@girlsincsd.org](mailto:info@girlsincsd.org)

**DISCLAIMERS:**

**PHYSICAL DEMANDS:** While performing the duties of this job, the employee is frequently required to stoop, reach, stand, walk, lift, pull, push, grasp, talk, hear, see and use complex repetitive motions. Specific vision abilities required by this job include close vision such as to read handwritten or typed material and the ability to adjust focus. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The information contained in the job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of duties performed by this position. Additional duties may be assigned by the Supervisor or his/her designee.

**ACKNOWLEDGEMENTS:** Girls Inc. of San Diego County is an Equal Opportunity Employer. We encourage applications from all individuals regardless of race, religion, color, sex, pregnancy, national origin, sexual orientation, ancestry, age, marital status, physical or mental disability or any other protected class, political affiliation or belief.

**About Girls Inc. of San Diego County**

Girls Inc. of San Diego County inspires girls to be strong, smart, and bold by providing hundreds of girls with life-changing support and real solutions to the unique issues they face. By providing no-cost, research-based programming the organization helps girls in the county overcome gender, economic, and social barriers so they may see college as attainable, resist peer pressure and explore professional fields in STEM (Science, Technology, Engineering, Mathematics) that have to-date been nontraditional for women.



Led by trained professionals who mentor and guide them, girls receive the right tools and support in a safe, girls-only environment with peers who share their drive and aspiration. Programs, workshops and one-day events are delivered to high-need girls at no cost, while fee-based programs are made available to all girls in order to generate funds that subsidize no-cost programming.

Founded originally in Vista, Girls Inc. of San Diego County began its work 50 years ago and continues today as an affiliate of Girls Inc. national. As a non-profit organization, it depends on individual donors and grant opportunities to sustain these programs. To support Girls Inc. of San Diego County and learn more about its programs visit us at [www.girlsincsd.org](http://www.girlsincsd.org)

**WITH YOU IN HER CORNER,**  
SHE WILL SUCCEED.